

Course Name:	Vocational Graduate Certificate in Literacy and Numeracy Teaching
National Course Code:	39178QLD (Accreditation Dates: 24-7-2006 – 23-7-2011)
Nominal Duration:	240 hours Nominal duration (Supervised) 40 hours Nominal duration (Unsupervised)
Course Outcomes:	On successful completion of this qualification, graduates will have high-level skills in adult literacy and numeracy teaching and assessment and will be able to work as an adult literacy and numeracy teacher in many programs. It will be necessary, however, to complement the 39178QLD Vocational Graduate Certificate in Adult Literacy and Numeracy Teaching with a specific higher education teaching qualification and experience in order to work in Department of Education and Science (DEST) funded courses e.g. Language, Literacy and Numeracy Program (LLNP) and some Queensland Government funded courses including 39150QLD – 39155QLD Courses in Vocational Literacy (Preliminary and levels 1-5) and 39160QLD – 39165QLD Courses in Vocational Numeracy (Preliminary and levels 1-5).
Entry Requirements:	<p>Completion of a recognised qualification which enables the learner to deliver and assess in a learning environment. Examples of qualifications may include:</p> <ul style="list-style-type: none"> • Bachelor of Teaching (Adult and Vocational Teaching) • Bachelor of Education • Graduate Diploma of Education • TAA40104 Certificate IV in Training and Assessment with significant delivery and assessment experience. <p>OR</p> <p>The CDAC has advised that candidates who do not have educational qualifications will need to provide the RTO with evidence of significant relevant industry experience. Learners should also be currently working in, or have access to, a learning environment which enables them to facilitate the delivery and evaluation of a blended learning product.</p>
Requirements To Receive The Qualification:	To be eligible to receive the award 39178QLD Vocational Graduate Certificate in Adult Literacy and Numeracy Teaching, learners are required to complete the four (4) core units of competency as described in the course structure.

Course Structure:	<p>39178QLD Vocational Graduate Certificate in Adult Literacy and Numeracy Teaching is comprised of:</p> <ul style="list-style-type: none"> • Four core units of competency <p>39178QLD Vocational Graduate Certificate in Adult Literacy and Numeracy Teaching Core Units of Competency</p> <table border="1" data-bbox="475 353 1430 936"> <thead> <tr> <th>Competency Code</th> <th>Competency Title</th> <th>Source</th> <th>Pre-requisites</th> <th>Nominal Hours (Supervised)</th> </tr> </thead> <tbody> <tr> <td>ALNT801A</td> <td>Research, analyse and apply adult literacy views and teaching strategies</td> <td>CDAC</td> <td></td> <td>60</td> </tr> <tr> <td>ALNT802A</td> <td>Research, analyse and solve numeracy problems within adult contexts</td> <td>CDAC</td> <td></td> <td>60</td> </tr> <tr> <td>ALNT803A</td> <td>Prepare training plans for adult literacy and numeracy learners</td> <td>CDAC</td> <td>ALNT801A and ALNT802A</td> <td>60</td> </tr> <tr> <td>ALNT804A</td> <td>Conduct training and assessment with adult literacy and numeracy learners</td> <td>CDAC</td> <td>ALNT801A and ALNT802A</td> <td>60</td> </tr> <tr> <td colspan="4">TOTAL CORE HOURS</td> <td>240</td> </tr> </tbody> </table> <p>Optional Delivery Requirement</p> <table border="1" data-bbox="475 1014 1430 1104"> <thead> <tr> <th>Competency Code</th> <th>Name</th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td>VPC40</td> <td>Vocational Placement</td> <td>40</td> </tr> </tbody> </table>	Competency Code	Competency Title	Source	Pre-requisites	Nominal Hours (Supervised)	ALNT801A	Research, analyse and apply adult literacy views and teaching strategies	CDAC		60	ALNT802A	Research, analyse and solve numeracy problems within adult contexts	CDAC		60	ALNT803A	Prepare training plans for adult literacy and numeracy learners	CDAC	ALNT801A and ALNT802A	60	ALNT804A	Conduct training and assessment with adult literacy and numeracy learners	CDAC	ALNT801A and ALNT802A	60	TOTAL CORE HOURS				240	Competency Code	Name	Hours	VPC40	Vocational Placement	40
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Human Resource Requirements:	<p>All RTOs delivering this course must ensure that trainers:</p> <ul style="list-style-type: none"> • meet the requirements of Standard 7 “The competence of RTO staff” within the <i>AQTF Standards for Registered Training Organisations</i> and • have significant adult literacy and numeracy teaching experience in diverse contexts with a wide range of client groups with differing literacy and numeracy profiles. <p>As required for the Disability Standards for education 2005, Registered training organisations must ensure that trainers possess current skills to meet the needs of diverse learners particularly people with a disability. This can be demonstrated through achievement of TAAENV402A <i>Foster and promote an inclusive learning culture</i> or evidence of equivalent skills.</p>																																				
Physical Resources:	<p>All RTOs delivering the course must have access to the facilities, equipment, training and assessment materials required to provide the training and/or assessment services within its scope of registration and scale of operations, to accommodate client numbers, client needs, delivery methods and assessment requirements (including off-campus and on-line delivery), in accordance with the requirements of Standard 9.4 within the <i>AQTF Standards for Registered Training Organisations</i>.</p>																																				