

# Skilling Queenslanders for Work Work Start

## Fact sheet

### What is WorkStart?

Work Start incentives form part of Skilling Queenslanders for Work. The incentive program aims to encourage traineeship and apprenticeship opportunities for people who have participated in a Skilling Queenslanders for Work program and already gained skills.

Work Start provides a one-off incentive payment of \$10,000 to private sector employers who employ people in a traineeship or apprenticeship who have recently undertaken a Community Work Skills, Work Skills Traineeships, Ready for Work, Get Set for Work or Youth Skills program.

In 2017–18, up to \$3 million in funding is available to support 300 new traineeships or apprenticeships across Queensland.

Work Start is being administered by the Department of Education and Training (DET).

### Who is eligible?

People who have recently undertaken a Community Work Skills, Work Skills Traineeships, Ready for Work, Get Set for Work or Youth Skills program under Skilling Queenslanders for Work and are subsequently employed in a traineeship or apprenticeship may attract a Work Start incentive for their employer.

An eligible person is someone who meets all of the following criteria:

- has undertaken a project under the Community Work Skills, Work Skills Traineeships, Get Set for Work, Ready for Work or Youth Skills programs
- is registered in a Queensland declared traineeship or apprenticeship
- has commenced the traineeship or apprenticeship no more than six months after their exit date from a relevant Skilling Queenslanders for Work program
- has not displaced an existing worker
- has completed three months (defined as 91 days) of employment in the traineeship or apprenticeship.

Former Skilling Queenslanders for Work participants do not attract an incentive if they have completed a First Start traineeship or are undertaking a school-based traineeship or apprenticeship.

An eligible person can only attract one Work Start incentive.

If the eligible person ceases their traineeship or apprenticeship after a Work Start incentive has been paid and then recommences their traineeship or apprenticeship with a second employer, the second employer is not eligible for a Work Start incentive.

Ideally, private sector employers should endeavour to retain the Work Start trainee or apprentice in employment on completion of the training contract.

### Who can apply for an incentive?

Private sector employers (including group training organisations and non-government organisations) that sign up an eligible person from 1 July 2017 are eligible to apply for a Work Start incentive if they are not eligible for an employer support payment under the Queensland Government's [Back to Work](#) program.

Private sector employers in receipt of Work Start incentives are also eligible to apply for other incentives offered by the Queensland and Australian Governments, however, they are not able to receive both the Work Start incentive and the Back to Work employer support payment.

### What is the application process?

Every participant will receive a letter while undertaking their Skilling Queenslanders for Work program to give to prospective employers. The letter includes a Work Start registration form for employers to complete and send back to DET.

The registration form is easy to complete as it is already populated with the Skilling Queenslanders for Work participant's personal details and their project details. The registration form must be signed by the employer and the trainee or apprentice.

Once the qualifying period of three months has passed and the details verified, DET will automatically send the employer a claim for payment form for the \$10,000. Funds will be transferred to the employer's nominated bank account upon return of the claim for payment form.

### More information

For more information about Work Start incentives or any of the programs under Skilling Queenslanders for Work, contact DET on 1300 369 935, visit [www.training.qld.gov.au/workstart](http://www.training.qld.gov.au/workstart) or email [training@det.qld.gov.au](mailto:training@det.qld.gov.au).

